

# WHITLEY MEMORIAL C of E AIDED FIRST SCHOOL



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**Headteacher – Mrs Sally Hobson BAHons PGCE NPQH**

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Dear Parents

## **School Gateway – making online payments to school via credit or debit card**

I'm pleased to advise you that we have introduced a new service to enable parents to pay online for school meals, visits etc via the School Gateway smartphone app or website.

This will be available from 1<sup>st</sup> February for the payment of regular items such as school meals and swimming and sports. We will notify you by email or text when new events such as school trips are available for payment. You will also be able, where required, to give consent online for your child to take part in activities.

Using School Gateway will make it easier for parents to pay at any time and reduce the amount of cash being carried by children on school premises.

### **What you need to do now**

Activate your School Gateway account. It is quick and easy to do. All you need are your email address and mobile number that the school holds on record for you.

### **Either**

**Download the app** – if you have a smartphone, please download School Gateway from your app store (Android or iPhone). The app shows the same information as the website and saves the school money when we send you a text message.

### **Or**

**Visit the website** – [www.schoolgateway.com](http://www.schoolgateway.com) and click 'New User'.

You'll receive a text message with a PIN number to use to log into School Gateway.

If you have trouble logging in it may be because the school doesn't hold your current email and mobile number so please contact the school to update your contact information.

We are sure that you will find School Gateway to be a quick and easy way to pay for school items.

Yours sincerely

Mrs S Hobson  
HEADTEACHER

