



Whitley Memorial C of E Primary School Remote Learning – A Guide to Parents and Carers



As restrictions and rules regarding COVID-19 continue, we at Whitley Memorial Primary School, recognise the need to provide high quality remote learning opportunities for our children in the event of self-isolation. This may be for an individual child, several children or whole classes. The period of self-isolation will be dependent on the situation and can range from one day to two or more weeks. This guide explains what families can expect from school with regard to remote education and what is expected of parents/carers and the children.

We understand the huge challenges that face parents when home schooling and we would like reiterate that we are always available with help and support if you need it.

We may use a range of methods to communicate the work to parents/carers and their families and we will continue to investigate different alternatives. These methods include:

- Seesaw
- Google 360
- Tapestry
- Paper resources/ packs of work (these must be returned to school when the child returns.)

All work communicated via email, Seesaw, Google 360 or Tapestry will be work that can be completed on paper at home so there should be no need to have access to a printer.

What you can expect from school:

- Work that is considerate of the age and abilities of the pupils concerned.
- Work that can be completed on paper or using items commonly found in a household
- The loan of technology to help access learning, if available.
- Data protection procedures to be adhered to.
- Safeguarding and child protection procedures to be adhered to.
- That school will keep a full record of which pupils engage in and complete the tasks provided.
- Welfare calls to be made to any families that are not engaging with the learning provided.

What school expects from parents/carers:

- Ensure your child is available for learning and that they engage and complete the work provided. Please let us know of any reasons why your child cannot do the work so that we can support you with this.
- Notify school if your child is unable to complete the work set or if they are feeling ill.
- Ensure completed work is returned to school in the ways outlined in each tier.
- Report any technical issues as soon as possible.
- Ensure any loaned equipment is used solely for the purpose intended and that it is returned to school when requested.

What school expects from pupils:

- That they engage with any work that has been set by the teacher and complete it to the best of their ability.
- That they report any technical issues to their parent/carer as soon as possible.
- That they look after any equipment loaned by the school and use it only for the purpose intended.
- Turn off notifications after 5pm

Level 1 – 1 to 5 days

A child (or a member of the child's household) has COVID-19 symptoms and is waiting for a test and the results of the test. This should be a short term self-isolation and may range from 1-5 days.

It must be noted that the class teacher will still be planning for, and teaching the class as normal during this time.

If any family does not have access to the technology at home to view work, they can request paper-based work or the school can lend the family an appropriate device if one is available.

Work will be sent home via email, Seesaw, Google 360 or Tapestry as soon as possible. This work will relate to the learning that the rest of the class will be doing but may not be the same tasks. The work may include links to videos or presentations that can be viewed at home as well as tasks to be completed by the child.
The work can be returned to school as it is completed (photographs or screenshots via email, Seesaw, Google 360 or Tapestry) or when the child returns to school.

Level 2 – Up to 14 days

A child is required to self-isolate for a longer period of time as they are a close contact of someone who has or has had COVID-19. This is likely to be for between 10 and 14 days.

A child who has tested positive for COVID-19 and is well enough to complete work. It is likely that the whole class would be required to self-isolate in this situation which would mean Level 3 would apply.

It must be noted that the class teacher will still be planning for, and teaching the class as normal during this time.

If any family does not have access to the technology at home to view work, they can request paper-based work or the school can lend the family an appropriate device if one is available.

Work will be sent home via email, Seesaw, Google 360 or Tapestry as soon as possible. This work will relate to the learning that the rest of the class will be doing but may not be the same tasks. The work may include links to videos or presentations that can be viewed at home as well as tasks to be completed by the child.

The work should be returned to school as it is completed. This can be in the form of photographs or screenshots that are emailed to the school or put onto Seesaw, Google 360 or Tapestry. All returned work will be recorded and welfare calls made if a family does not engage with the provided learning so that we can offer help and support as needed.

Level 3 – Up to 14 days or longer in the event of school closure

A whole class is required to self-isolate due to a positive test in that bubble. This is likely to be for between 10 and 14 days. In this case the class teacher will be available to communicate regularly with the class (unless they have COVID-19 symptoms).

Level 3 may also be applicable if the school has to close due to any local or national guidance. It must be noted that the class teacher will still be planning for, and teaching the class as normal during this time.

If any family does not have access to the technology at home to view work, they can request paper-based work or the school can lend the family an appropriate device if one is available.

All children will be required to 'check in' every day. The method of this check in will be communicated by the class teacher on the first day of the bubble being closed but may include:

- An email to the teacher
- A message on Tapestry
- A message on Google 360
- A message on Seesaw

Work will be sent home via Seesaw, Google 360 or Tapestry so that pupils have daily access to quality teaching and tasks that mirror, as much as possible, what is being covered by any children in school (children of key workers and those deemed as vulnerable by the Government). This work may consolidate previous work done in class or cover objectives that were due to be covered in school. The work may include videos by school staff, links to third party videos or presentations that can be viewed at home as well as tasks to be completed by the child.

We will ensure that enough work is set to fulfil the minimum that has been set by the Government. These minimums are:

- KS1 – 3 hours per day
- KS2 – 4 hours per day

The work should be returned to school as it is completed. This can be in the form of photographs or screenshots that are emailed to the school or put onto Seesaw, Google 360 or Tapestry. It may also be in the form of paper-based work that can be brought to class at the end of lockdown. All returned work will be recorded and welfare calls made if a family does not engage with the provided learning so that we can offer help and support as needed.

Please be assured that all work will be looked at and feedback given when appropriate.

'Let your light shine' – Matthew 5:16

